

BALANCE SHEET

for _____
 (name of bidder)

Fiscal Year Period: _____

ASSETS	2013	2012	2011
<u>Current Assets:</u>			
Cash	_____	_____	_____
Accounts receivable	_____	_____	_____
Notes receivable	_____	_____	_____
Inventories	_____	_____	_____
Prepaid expenses	_____	_____	_____
Other: _____	_____	_____	_____
<u>Land, Building and Equipment:</u>			
Land and improvements	_____	_____	_____
Buildings	_____	_____	_____
Equipment and computers	_____	_____	_____
Furniture and fixtures	_____	_____	_____
<u>Less accumulated depreciation:</u>			
Net land, bldg & equip	_____	_____	_____
<u>Other Assets:</u>			
Investments	_____	_____	_____
Other: _____	_____	_____	_____
LIABILITIES AND STOCKHOLDERS' EQUITY			
<u>Current Liabilities:</u>			
Accounts Payable	_____	_____	_____
Notes Payable	_____	_____	_____
Current mortgage payable	_____	_____	_____
Current long-term debt payable	_____	_____	_____
Federal income taxes payable	_____	_____	_____
State and local taxes payable	_____	_____	_____
<u>Long-Term Debt:</u>			
Mortgage payable	_____	_____	_____
Note payable	_____	_____	_____
Deferred rent	_____	_____	_____
Other: _____	_____	_____	_____
<u>Stockholders' Equity:</u>			
Common Stock	_____	_____	_____
Authorized shares, _____			
Issued shares, _____			
Retained earnings	_____	_____	_____
	=====	=====	=====
	=====	=====	=====

INCOME STATEMENT

for _____
(name of bidder)

Fiscal Year Period: _____

	2013	2012	2011
<u>Revenues:</u>			
Net sales	_____	_____	_____
Other income	_____	_____	_____
<u>Costs and Expenses:</u>			
Cost of goods sold	_____	_____	_____
Selling, general, & administrative	_____	_____	_____
Interest and debt expense	_____	_____	_____
<u>Income before income taxes:</u>			
_____	_____	_____	_____
<u>Income Taxes:</u>			
Current	_____	_____	_____
Federal	_____	_____	_____
State and local	_____	_____	_____
Deferred - federal	_____	_____	_____
Net income	=====	=====	=====

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PERSONAL FINANCIAL STATEMENT

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Personal Information

Full Name			
Present Address - Own Rent ____years			
Source of Income	ANNUAL INCOME		
Name and Address of Employer – How Long____ Phone:	Salary	\$	_____
	Bonus and Commissions		_____
	Dividends and Interest		_____
	Net Rental		_____
	*Other		_____
	TOTAL	\$	_____
Position/Title	Previous Employer - How Long ____ (complete if current job held less than two years)		
Type of Business	Type of Business		Position/Title

*** Confidential to the extent allowable by law ***

Summary Asset – Liability Statement – Enter Details on Corresponding Schedule Inside

ASSETS		LIABILITIES AND NET WORTH	
Cash and Money on Deposit (Schedule A)	\$	Notes Payable (Schedule F)	\$
Stocks and Bonds (Schedule B)			
Accounts and Notes Receivable (Schedule C)		Accounts Payable	
Cash Value Life Insurance (Schedule D)		Life Insurance Loans	
Deferred Assets		Unpaid Taxes	
Pension Funds		Real Estate Mortgage/Liens	
Real Estate Owned (Schedule E)		Installment Loans (Schedule G)	
Vehicles Owned			
		Other Debts (itemize)	
Other Personal Property			
Other Assets		Total Liabilities	\$
		Net Worth	
Total Assets	\$	Total Liabilities and Net Worth	\$

ASSET - LIABILITY DETAILS

Schedule A

CASH, CHECKING, NOW ACCOUNTS, SAVINGS ACCOUNTS, C.D.'S						
SCHEDULE OF CASH ACCOUNTS						
Name of Depository	Type of Account	Account Number	In Name Of	Approximate Balance	<u>Pledged</u>	
					YES	NO
TOTAL				\$		

Schedule B

SCHEDULE OF STOCKS AND BONDS					
Number	Description	In Name Of	Market Value	<u>Pledged</u>	
				YES	NO
TOTAL			\$		

Schedule C

SCHEDULE OF ACCOUNTS AND NOTES RECEIVABLE				
Description	Owed By	Due Date	Amount Due	G = Good D = Doubtful
TOTAL			\$	

Schedule D

SCHEDULE OF LIFE INSURANCE CARRIED					
Name of Insurance Company	Type	Benefit Value	Beneficiary	Cash Value	Loans Against Cash Values
TOTAL				\$	\$

Schedule E

SCHEDULE OF REAL ESTATE OWNED						
1. Property Address 2. Title in Name of 3. Name of Mortgage Holder	Type	# of Ownership	Date Acquired	Purchase Price	Market Value	Amount of Mortgages & Loans
1.				\$	\$	\$
2.						
3.						
1.						
2.						
3.						
1.						
2.						
3.						
1.						
2.						
3.						
1.						
2.						
3.						
TOTALS					\$	\$

Schedule F

Schedule of Notes - Payable					
Owed To (Name and Business)	Date Opened	Date Due	Approximate Amount Owed	<u>Secured</u>	
				YES	NO

If Self-Employed: Condensed Profit and Loss Statement for Fiscal Year Ended _____, 20____

Expense	Amount	Income	Amount
Inventory at Beginning of Period		Net Sales	
Add-Purchases During Period		From Investments	
Less-Inventory at Close of period		From Discounts on Purchases	
Cost of Material or Merchandise Consumed		From other Sources – Itemized below	
Actual Expense of Conducting Business Including Rent, Taxes, insurance, etc...			
Interest on Borrowed Money			
Bad Debts Charged off			
Depreciation Charged off			
Withdrawals by Proprietor			
Net Profit			
TOTAL		TOTAL	

Salary bonuses and withdrawals of proprietor during year \$